

SY17-18 LSC Minutes

Scammon School

REGULAR MEETING

Meeting Date: 11/1/18

Meeting Start Time: 4:30 p.m.

Location: Room 113

I. The **January 11th, 2018** Regular Meeting of the Scammon Local School Council was called to order by the chairperson, Ms. Angelica Torres, at 4:50 p.m., in Room 113 of the Main Building. A quorum was present.

Members in Attendance:

Angelica Torres, Parent Rep

Yolanda Toledo, ESP Rep (absent)

Antonio Torres, Parent Rep (5:40)

Chris Zuniga, Teacher Rep (4:50)

Rosibel Martinez, Parent Rep (left @ 5:32)

Debra Parsons, Teacher Rep

Maria Torres, Parent Rep (absent)

Nettie Koster, Community Rep

Rosa Tenemaza, Parent Rep

Rich Catalan, Community Rep (4:45)

Guadalupe Huerta, Parent Rep (4:55)

II. A motion was made by Ms. Koster to approve the agenda. It was seconded by Mr. Zuniga and unanimously approved.

III. A motion was made by Ms. Angelica Torres to approve the minutes from the 12/7/17 meeting. It was seconded by Mr. Zuniga and unanimously approved.

IV. Principal's Report:

Financial Items -

- **PAC/Internal Accounts** - Ms. Barbara, Assistant Principal, reported that there was no financial activity for the PAC since they did not meet in December. A PAC Funds Summary Report was provided. Ms. Barbara also went through the Scammon School Internal Accounts Reconciliation Report.

- **PTO** - The PTO "Holiday Shop" made \$4,062 dollars. Expenses were \$3,249 dollars. Scammon's profit totaled \$812. All collections were itemized and funneled through Scammon's accounting.

- Mr. Liberos stated that the purchase of new Chromebooks was approved. The purchase has been temporarily postponed but the order will be placed, as soon as possible, because the funds are available.

- Mr. Liberos proposed the purchase of a second copier for the teachers use. There is money allotted for the purchase and the cost will be between \$9,000-\$11,000. Ms. Koster made a motion to approve the purchase, Mr. Catalan seconded the motion, and it was unanimously approved.

- Mr. Liberos stated that there is a substantial amount of Federal Funds available that are allocated for Reading and Math tutoring programs that are not being utilized. If this money is not used, it will be returned at the end of the year, and will diminish the amount of Federal Funds Scammon receives next school year. In order to avoid this, he proposed transferring these funds to cover the Algebra teacher's salary, so that all dollars have been spent by the end of SY17-18. Ms. Koster made a motion to approve the transfer of funds, Mr. Zuniga seconded the motion, and it was unanimously approved.

- Mr. Liberos also proposed a transfer of funds for non-instructional pay for teachers. Currently, the funds come from the city to cover these expenses. Since there is a surplus of state funds, he would like to use state funds to cover non-instructional pay for teachers who are on the ILT, coaching, or mentoring, so that dollars are not rolled over. This would amount to approximately \$10,000. Ms. Koster made a

motion to approve the transfer of funds, Mr. Zuniga seconded the motion, and it was unanimously approved.

Operational -

- Mr. Liberos reported that all structural concerns have been completed.
- Mr. Liberos also reported that new PA speakers were installed in every classroom in the main building, over the winter break. This should alleviate issues with the system. The annex speakers have been found to function properly.

Instructional/District -

- NWEA MOY Testing - The bulk of the testing has been completed. Mr. Liberos presented data on the results of the testing and stated that the results are similar to Scammon's MOY testing from last year. He further explained some anomalies, i.e. the variables from 5th to 6th grade math scores, that traditionally take a nosedive, across the district. He explained that this is due to the fact that NWEA math for 5th grade is math, while NWEA math for 6th grade is algebra.

- Bilingual Program - ACCESS Testing will begin 1/15/18. Ms. Hasan (Bilingual Coordinator) will be coordinating. The test will be measuring English language proficiency for the bilingual students. It includes, listening, speaking, reading, and writing.

- Maternity Leave/Coaching - Ms. Poeta (5th grade) will not be returning this year. Ms. Mendella will stay on as a part of the 5th grade team for the remainder of SY17-18. Ms. Barbara will be coaching her in ELA/Math. Ms. Hau (3rd grade) will be returning in March. In the meantime, Ms. Klimkiewicz will be coaching Ms. Hau's TAT. Ms. Bollas (6th grade) has returned. Mr. Liberos will be coaching her, as well as, Mr. Amaya (7th grade).

- Physical Education - Mr. Stringer is on a leave of absence. Ms. Monasterolla had been serving as a TAT (temporary assigned teacher), but has found a full-time position elsewhere. In the meantime, Ms. Tambako, TAT, will be filling the position primarily has a health teacher, until a good candidate becomes available. The position has been advertised. There is also need for a Zumba/Dance instructor for 4th grade after school program.

Community/Family Engagement -

- Lutheran Social Services will begin seeing students the last week of January and will be building a caseload of students in need.

- 8th Grade Graduation has been scheduled to be held at Schurz High School on Monday, 6/18/18, the last day of school. A week of fun activities for the 8th graders will be planned for the week before graduation. It was suggested by LSC parents that perhaps some decorating could be done at Schurz for the graduation ceremony.

- Mr. Liberos announced that he has applied for a second PreK at Scammon and asked LSC representatives to contact the Office of Early Childhood Development to help with this effort. The would be 2 morning and 2 afternoon programs for a total of 80 students.

- The sidewalk around Scammon needs repair. Mr. Liberos will be contacting Alderman Reboyras for assistance in getting this done.

Additional Proposed Items from Mr. Liberos -

- Mr. Liberos proposed allocating \$5,000 in funding to approve Ms. Trevino (Assistant Principal) stay on as a consultant. The monies would come from the recess monitor account. Ms. Koster made a motion to approve the funds, Ms. Angelica Torres seconded the motion, and it was unanimously approved.

V. Public Comments -

- A Representative from GoCPS stated they had assisted 98% of Scammon's 8th graders with High School enrollment.

VI. New Business -

Principal Evaluation: Review Competency B and Schedule -

- Copies of the Principal Evaluation Rubric were distributed. Competency B was discussed with Mr. Liberios.

VII. Agenda Items for the February 1st meeting are: Principal's Report; Internal Accounts Report; BAC, PAC reports and minutes; CIWP, ILT, and PTO updates, and Principal Evaluation - Competency C, evaluation timeline/meeting schedule.

VIII. A motion was made by Ms. Angelica Torres to adjourn the meeting. It was seconded by Ms. Koster and unanimously approved. **The meeting was adjourned at 6:45 p.m.**

The next Regular Meeting will be held Thursday, February 1st, 2018 at 4:30 p.m. in Room 113 Main Building.

Respectfully submitted,

These minutes were approved as read (corrected) on _____