

## **SY17-18 LSC Minutes**

### **Scammon School**

#### **REGULAR MEETING**

**Meeting Date: 12/7/17**

**Meeting Start Time: 4:30 p.m.**

**Location: Room 113**

**I.** The **December 7th, 2017** Regular Meeting of the Scammon Local School Council was called to order by the chairperson, Ms. Angelica Torres, at 4:38 p.m., in Room 113 of the Main Building. A quorum was present.

#### **Members in Attendance:**

Angelica Torres, Parent Rep

Yolanda Toledo, ESP Rep

Antonio Torres, Parent Rep

Chris Zuniga, Teacher Rep

Rosibel Martinez, Parent Rep

Debra Parsons, Teacher Rep

Maria Torres, Parent Rep (absent)

Nettie Koster, Community Rep (absent)

Rosa Tenemaza, Parent Rep

Rich Catalan, Community Rep

Guadalupe Huerta, Parent Rep (absent)

**II.** A motion was made by Ms. Angelica Torres to approve the agenda. It was seconded by Mr. Zuniga and unanimously approved.

**III.** A motion was made by Ms. Angelica Torres to approve the minutes from the 11/2/17 meeting. It was seconded by Mr. Zuniga and unanimously approved.

#### **IV. Principal's Report:**

##### **Financial Items -**

- Mr. Liberos stated that he has transferred funds making them available for any staff member wishing to pursue Professional Development or an ESL endorsement. He stated that currently 3 teachers are pursuing ESL endorsements. The transfer of these funds was approved by the LSC at the 11/2/17 meeting.

- The Scholastic Book Fair sales were \$4,175.65, which earned Scammon \$1,918.82 in "Scholastic Dollars".

- Mr. Liberos also stated that all PTO collections will be itemized and funneled through Scammon accounting.

##### **Operational -**

- Mr. Liberos reported that 95% of the repairs needed have been completed. There will be new PA speakers installed in every classroom over the winter break. This should alleviate issues with the system.

-Mr. Liberos is looking into replacing the Scammon School sign in the front of the building. As a capital improvement expense, replacement is too expensive. He will be soliciting bids on a digital insert.

##### **Instructional/District -**

- NWEA Testing will begin on 12/11/17 and continue through 12/21/17. The bulk of the testing will be completed during this period, the remainder will be completed after winter break.

- SEL - Scammon has joined partnership with Lutheran Social Services to provide counseling services for students with social/emotional issues.

- Bilingual Program - There will be a walk-through on 12/11/17 from the CPS Bilingual Department. The previous audit indicated that Scammon was non-compliant in ESL certification and

staffing in some areas. It was also reported that last year's ACCESS testing was less than the required 95% minimum completion rate. Scammon will be working to reach 95% + this year.

- Technology - Recently 10 years of old inventory has been disposed of through E-Recycling.

#### **Fine Arts -**

- The Holiday Musical Performances will be held on December 22nd for parents of Pre-K-3rd Grade.

- The Dance Program established for 4th and 5th grade had a huge response, with over 60 students applying. To accommodate all interested students, the program will be broken into 2 components. Wednesday's will be for 4th grade and will include Zumba. Thursday's will be for 5th grade. New information and permission slips will be sent home.

#### **Community/Family Engagement -**

- Scammon's Student Council sponsored Food Drive will culminate on 12/15/17.

- The Climate and Culture Committee will be establishing a "Spirit Week" for 12/18 -12/22/17, to help with traditionally lower attendance rates during this week.

- A High School Parent Night, for 7th grade parents, will be held to inform parents on the high school application process.

- The PTO will be hosting a "Holiday Shop" from 12/11-12/15 for students to shop for holiday gifts. They are using a CPS approved vendor. There will be a viewing opportunity and shopping each day. The "Holiday Shop" will also be open from 3:00-4:00 after school on these days.

#### **Additional Proposed Items from Mr. Liberos -**

- Mr. Liberos asked that the LSC approve a transfer of funds to cover the salary of Coach M. He would like to split the funds between city and state funds, this would save Scammon approximately \$30,000. A motion to approve the transfer of funds was made by Mr. Zuniga and seconded by Ms. Toledo, and unanimously approved.

- Mr. Liberos asked that the LSC approve a transfer of \$5,000 from federal funds earmarked for software. These funds would be used by primary teachers for expanding classroom libraries with books. It will provide each classroom with \$500 for the purchase of additional books in both English and Spanish. A motion to approve the transfer of funds was made by Ms. Parsons and seconded by Mr. Zuniga, and unanimously approved.

- Mr. Liberos asked that the LSC approve a transfer of \$25,000 from city funds to a supply line for 3 classrooms. These funds would be used to purchase new Chromebooks. A motion to approve the transfer of funds was made by Ms. Parsons and seconded by Ms. Angelica Torres, and unanimously approved.

- Mr. Liberos would like to allocate \$5,000 in funding to approve an additional day per week for Ms. Trevino (Assistant Principal) until April. The LSC will revisit this in the January, 2018 meeting.

#### **V. Internal Accounts -**

- Ms. Klimkiewicz provided a copy of, and explained, the Internal Accounts Reconciliation Report. Page one currently shows checks not cashed. An itemized report will be provided at the January 11th meeting showing which accounts can be moved because they haven't had activity in 12-months.

#### **VI. ILT -**

- The ILT will be reviewing and monitoring the CIWP progress. New priorities will be established by March. Minutes of the last ILT meeting were provided.

#### **VII. PAC and BAC Budgets -**

- PAC and BAC summary reports were distributed. The summaries show the current year dollars available. The BAC and PAC will provide the LSC with their budgets and minutes from their meetings.
- PAC Allocation of funds will be submitted to the LSC for approval at the January 11th, 2018 meeting. These funds are Title 1 Funds (Federal).
- The BAC recently purchased iREADY software.

**VIII. Public Comments -**

- N/A

**IX. New Business**

**SQRP -**

- Scammon School has achieved a Level 1+ standing. The SQRP shows Scammon has a 93% growth in Reading and a 90% growth in Math; and a 60-64% proficiency rating at all grade levels.

**CIWP -**

- The ILT will be reviewing and monitoring the CIWP progress. New priorities will be established by March to be approved by the LSC.

**Principal Evaluation: Review Competency A and Schedule -**

- Copies of the Principal Evaluation Rubric were distributed. Competency A was discussed with Mr. Liberos. An updated schedule for completing the evaluation was distributed by Ms. Parsons.

**X. Agenda Items for the January 11th meeting are:** Principal's Report; Internal Accounts Report; BAC, PAC reports and minutes; CIWP, ILT, and PTO updates, and Principal Evaluation - Competency B, evaluation timeline/meeting schedule.

**XI.** A motion was made by Ms. Angelica Torres to adjourn the meeting. It was seconded by Ms. Toledo and unanimously approved. **The meeting was adjourned at 6:47 p.m.**

**The next Regular Meeting will be held Thursday, January 11th, 2018 at 4:30 p.m. in Room 113 Main Building.**

**Respectfully submitted,**

**These minutes were approved as read (corrected) on \_\_\_\_\_**