

SY17-18 LSC Minutes

Scammon School

REGULAR MEETING

Meeting Date: 2/8/18

Meeting Start Time: 4:30 p.m.

Location: Room 113

I. The **February 8th, 2018** Regular Meeting of the Scammon Local School Council was called to order by the chairperson, Ms. Angelica Torres, at 4:40 p.m., in Room 113 of the Main Building. A quorum was present.

Members in Attendance:

Angelica Torres, Parent Rep

Yolanda Toledo, ESP Rep

Antonio Torres, Parent Rep

Chris Zuniga, Teacher Rep (5:15)

Rosibel Martinez, Parent Rep (absent)

Debra Parsons, Teacher Rep

Maria Torres, Parent Rep (absent)

Nettie Koster, Community Rep

Rosa Tenemaza, Parent Rep

Rich Catalan, Community Rep (absent)

Guadalupe Huerta, Parent Rep (5:00)

II. A motion was made by Ms. Angelica Torres to approve the agenda. It was seconded by Ms. Koster and unanimously approved.

III. A motion was made by Ms. Angelica Torres to approve the minutes from the 1/11/17 meeting. It was seconded by Ms. Koster and unanimously approved.

IV. Principal's Report:

Financial Items -

Mr. Liberos reported that he has submitted a formal request to the PTO, to have any funds that have been collected through their efforts, be deposited into the Scammon School account. He is as yet waiting for a check.

Mr. Liberos also reported that Ms. Margo Stubbs investigated the \$31,000 deficit that was previously reported. The deficit was due to an incorrect position number and has been rectified. Currently, there is a \$2,500 surplus in Scammon's point-of-line account.

Operational Items -

Mr. Liberos stated that all school inspections, fire alarms, sprinkler systems, etc. have been tested and are operational.

Mr. Liberos requested quotes for a new marquee through CPS vendors. The quote was \$18,000. He stated that non-CPS vendors have quoted \$7,000. However, to purchase the marquee through a non-CPS vendor, money would have to be raised from other sources (not from student fundraisers).

Instructional/District Items -

Alderman John Arena, from the Portage Park area, recently contacted and visited Scammon. He agreed with the need for a second PreK at Scammon and committed to writing a letter and getting signatures from other Alderman to submit to the Office of Early Childhood Education, requesting a second PreK at Scammon. Mr. Liberos asked the LSC to also submit a request on behalf of Scammon for an additional PreK program. Ms. Parsons will write the letter advocating for Scammon. Ms. Angelica Torres, LSC Chairperson, will sign it and it will be submitted within a week.

New afterschool programs are being offered, for 6th & 7th grade students, starting February 20th. These will be accelerated reading and math programs for top tier students. 6th grade will be taught by Ms. Bollas and Mr. Peterson. 7th grade will be taught by Mr. Lee, Ms. Tambako, and Ms. Feaman

Athletics -

Spring sports programs will begin soon. They will include girls' soccer and coed track and field.

Community/Family Engagement -

LSC Elections will be held in April at Report Card pick-up. Applications should be submitted by March 2, 2018, to Ms. Margo Stubbs, Coordinator for LSC. A candidate forum will be held at Scammon prior to elections.

V. Internal Accounts:

Ms. Margo Stubbs, submitted copies of the most recent Scammon School Internal Accounts Reconciliation Report for the LSC review. Ms. Stubbs provided a summary of the balance sheet, checking account, receipts, debits and credits. She also informed the LSC that the Uniform Shirts Fundraising efforts will cover bus costs for field trips.

Ms. Stubbs suggested moving the dates of the LSC meetings to the 2nd week of the month to get the most current status of accounts. Ms. Angelica Torres will contact Mr. Luis Garcia to see if this is a viable option at this time and will communicate his input back to the LSC.

VI. PAC Allocation of Funds Summary:

Ms. Stubbs submitted copies of the PAC Summary Report. Money has been transferred to that account for supplies and food. Also, the PAC recently spent funds on a new library pocket system for parents to check out books and videos. The PAC currently has a balance of \$1,820.23 that must be spent by August 31, 2018.

VII. BAC Summary Report:

The BAC meeting has been rescheduled.

VIII. CIWP:

Ms. Barbara, Assistant Principal, reported that a CIWP team has been assembled. They will be utilizing the "School Excellence" framework and identifying 3 to 4 Scammon improvement priorities for SY18-20. The ILT is also analyzing where Scammon is currently, and where we want Scammon to go.

IX. Public Comments -

None

X. Old Business -

Ms. Klimkiewicz reported that approximately 63 families will receive "nudge" letters re: student attendance. Administration will schedule parent meetings to support efforts to improve attendance by students who have been out of compliance.

XI. New Business -

Additional Proposed Items from Mr. Liberos

Mr. Liberos asked the LSC to approve the closing of one State Teaching position, and one City Teaching position and the reopening of new positions in each category. He states this could help Scammon save \$35,000-\$60,000.

Option #1: P.E. position is currently funded by state and city funds. He would like to change the position so that more funds come from the city, since state funds roll over to the next school year. City funds not utilized, go back to the city.

Option #2: Open a different position for P.E. paid by state funds. Close a SPED position in city funds and reopen in state funds.

A motion was made by Ms. Koster to approve the transfer of funds for Mr. Libereros to use at his discretion, Mr. Torres seconded the motion. It was approved by a quorum. Ms. Toledo abstained from voting due to a perceived conflict of interest.

Additionally, Mr. Libereros asked that a bucket of \$6,000 be opened to cover overtime pay for ESP's, clerks, security, etc., as needed. A motion was made by Ms. Koster to approve the transfer of funds Mr. Zuniga seconded the motion, and it was unanimously approved.

XII. Principal Evaluation: Review Competency C and Schedule -

Copies of the Principal Evaluation Rubric were distributed. Competency C was discussed with Mr. Libereros.

XIII. Agenda Items for the March 1st meeting are: Principal's Report; Internal Accounts Report; BAC, PAC reports and minutes; CIWP, ILT, and PTO updates, Principal Evaluation - Competency D, evaluation timeline/meeting schedule, LSC member attendance.

XIV. A motion was made by Mr. Zuniga to adjourn the meeting. It was seconded by Mr. Torres and unanimously approved. **The meeting was adjourned at 6:55 p.m.**

The next Regular Meeting will be held Thursday, March 1st, 2018 at 4:30 p.m. in Room 113 Main Building.

Respectfully submitted,

These minutes were approved as read (corrected) on _____