

SY16-17 LSC Minutes

Scammon School

Regular Meeting

Meeting Date: 4/6/17

Meeting Start Time: 4:30 p.m.

Location: School Library

I. The **April 6th, 2017** regular meeting of the Scammon Local School Council was called to order by the chairperson, Ms. Rosa Tenemaza, at 4:40 p.m., in the school library. A quorum was present.

Members in Attendance:

Angelica Torres, Parent Rep

Yolanda Toledo, ESP Rep

Antonio Torres, Parent Rep

Chris Zuniga, Teacher Rep

Rosibel Martinez, Parent Rep

Debra Parsons, Teacher Rep

Maria Torres, Parent Rep

Nettie Koster, Community Rep

Rosa Tenemaza, Parent Rep

Guadalupe Huerta, Parent Rep (4:50)

II. A motion was made by Ms. Parsons to amend the agenda to remove Ms. Valente's presentation/introduction from the agenda. A motion was made by Ms. Koster to approve the amended agenda. It was seconded by Ms. Toledo and approved by all.

III. A motion was made by Ms. Tenemaza to approve the minutes from previous meetings. Motion for approval of minutes from the regular meeting held on 3/2/17 was seconded by Ms. Koster and approved by all. Motion for approval of minutes from 3/21/17 special meeting was seconded by Mr. Torres and approved by all.

IV. New Business/Principal's Report:

Financial Items - Mr. Liberos reported that he would like to decrease funds and/or transfer funds across local, state and federal funding "buckets" to ensure that funds are utilized effectively for necessities at Scammon and no dollars are lost. He explained that state funds rollover, and that local funds are removed if not spent. The deadline to do this is 5/1/17. He will do calculations for specific dollar amounts based on end-of-year calculations. State and federal funds require an amendment, local funds do not, but do require LSC approval. Mr. Liberos suggests spending current Assistant Principal salary on a new SPED position, it is currently being used for a full-time substitute. Mr. Liberos would like to allocate \$35,000 to be used for 120-150 new Chromebooks to replace older/broken models. He will submit this for approval to the Network and Budget Department. He would also like to use funds for a keyless entry system for staff accessibility to the main building. A motion was made by Ms. Koster to approve that the funds be moved at the discretion of Mr. Liberos. It was seconded by Mr. Zuniga and approved by all.

Mr. Liberos also asked that internal funds from the school checking account (\$11,139.80) be moved to the general funds line to be used in purchasing items specifically for students, i.e. buses for field trips, supplies, trophies, awards, uniforms, basketball equipment, etc. A motion was made by Ms. Koster to approve that the funds be moved to general accounting. It was seconded by Mr. Torres and approved by all.

Ms Koster made a motion to increase expenditures limits for Mr. Liberos currently at \$1,000. Ms. Koster motioned that the limit be raised to \$4,000. It was seconded by Mr. Torres and approved by all.

Ms. Stubbs will provide a copy of internal accounts to go over at the next LSC meeting 5/4/17.

Operational Items -

- There will be a 3rd party Asset Inventory @ Scammon after spring break.
- Ms. Max, Ms. Wissert and Ms. Koster will attend a PTO organizational meeting on 4/20. Parents are asked to participate and be involved in forming a PTO.
- Promethean Boards have been installed in all classrooms.
- There will be an audit for our ELL program after spring break. This will give Scammon an objective view of our program strengths and weaknesses.

Athletics -

- There is a girls soccer team for 5-6, 7-8 being coached by Mr. Amaya.
- The Chicago Park District is sponsoring/coaching track and field.

Community Items -

- 7th and 8th grade students will be participating in Alderman Reboyas' annual Clean and Green on April 22nd. They will be receiving service hours for participation. Ms. Wissert will be organizing the event. Ms. Maria Torres suggested that parent patrol members assist with chaperoning. Ms. Govea has the parent list and their phone numbers.
- Mr. Liberos asked for parent/teacher volunteers to contact Alderman Reboyas' office and work toward receiving assistance from the Alderman to secure playground equipment for Scammon.

V. ILT (Instructional Leadership Team) Report:

Ms. Wissert (ILT Facilitator) and Ms. Klimkiewicz (ILT Member) presented an ILT Data Review that compared Scammon's end-of-the year 2016 NWEA data to the current middle-of-the-year 2017 data and the projected norm for the end-of-the year 2017 for grades 2 through 8 in both reading and math.

LSC Members asked to see further breakdowns by classrooms vs. by grade levels. It was stated that this information would be provided after Scammon's end-of-the-year testing that takes place starting May 15th. This will allow LSC Members the opportunity to see the most current breakdowns and class strengths and weaknesses for further analysis.

Also presented was the data driven after school program that the ILT designed that will begin on April 24th for students who are at risk for summer school or retention. This program will have a student to teacher ration of 10:1.

Current attendance initiatives, interventions and long term plans were discussed in the hopes of targeting individual students with poor attendance, achieving attendance goals that align with district goals, and raising Scammon's SQRP rating for attendance.

VI. PAC/BAC Report:

Ms. Maria Torres (LSC Member, PAC/BAC Chairperson) reported that the PAC/BAC ordered headphones to be used for English to Spanish translation during meetings. An update was given on the Parent Patrol that the PAC/BAC has initiated. Currently there are 8 parents being trained by a police officer to assist in school patrol and traffic control issues. A training calendar will be published. PAC/BAC also mentioned that they needed more support and follow through from Scammon admin.

VII. Old Business:

Expenditure Limit Increase - Ms. Koster made a motion to increase expenditure limits for Mr. Liberos currently at \$1,000. Ms. Koster motioned that the limit be raised to \$4,000. It was seconded by Mr. Torres and approved by all.

School Uniforms - Ms. Toledo and Ms. Tenemaza announced the results of the parent and teacher surveys re: uniforms for Scammon students next year. The results were: Parents - 242 parents voted yes for uniforms, 121 voted no. Teachers - 34 teachers voted yes for uniforms, 9 voted no.

Ms. Tenemaza made a motion for the LSC to vote to determine whether uniforms will be worn by students for SY17-18. It was seconded by Ms. Toledo and approved by all. The LSC vote result was 8 yes, 1 abstained and 1 no. Uniforms for students will be expected for SY17-18.

Ms. Tenemaza made a motion for an LSC vote to determine what the uniform will be. It was seconded by Ms. Toledo and approved by all.

Option 1: Navy blue shirts (Scammon shirts) and navy pants. Results = 8 yes, 2 abstain

Option 2: White shirts (Scammon shirts) and navy pants.

Families will be informed of new school uniform policy for SY17-18, prior to the end of SY16-17.

Student Council Fundraiser - There will be no Student Council Fundraiser this school year.

VIII. Public Comments:

It was suggested that during Report Card Pick-up a there should be a vehicle/station used to collect parent emails so that a "Google Group" can be setup to disseminate communication to parents efficiently.

IX. Agenda for 5/4/17 Meeting to include:

Principal Report

Internal Accounts Report

PAC/BAC Report

CIWP Presentation

New Business:

Bullying/Disciplinary Action

School Start Time for Next School Year

Summer School/Retention

X. A motion was made by Ms. Tenemaza to adjourn the meeting. It was seconded by Mr. Zuniga and approved by all.

XI. **The meeting was adjourned at 7:10 p.m.**

Next Regular Meeting will be held Thursday, May 4th, 2017 at 4:30 in the Library.

Respectfully submitted,

These minutes were approved as read (corrected) on _____